



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

**TO :** Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public School District Supervisors  
Heads of All Public Elementary Schools  
All Others Concerned

**FROM :**   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

**SUBJECT :** **SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM  
TERMINAL REPORT FOR SY 2023-2024**

**DATE :** July 1, 2024

As stipulated in DepEd Memorandum OM-OUOPS-2024-09-04944 re: *Fifth Advisory for the Implementation of the School-Based Feeding Program (SBFP) SY 2024-2025*, specifically in item number 8, all schools shall submit the School-Based Feeding Program Terminal Report for SY 2023-2024 using the attached template.

The said report shall be submitted to the assigned District Nurses on or before July 15, 2024 in hard and soft copies for consolidation.

For your information and compliance.

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque  
Email: [deped\\_marinduque@yahoo.com](mailto:deped_marinduque@yahoo.com)  
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
Facebook Page: DepEd Tavo Marinduque

	<b>Quality Form</b>		Document Code:
	<b>OK sa DepEd - School-Based Feeding Program (SBFP)</b> <b>Program Terminal Report Form</b> (SBFP PTR - Form A)		Revision:
			Effectivity date: 01-01-2023
			<b>BLSS-School Health Division</b>

Region/SDO:	Period Covered:
School Name & ID:	
School Address:	
School Telephone Number:	Mobile Number:
Fax Number:	Email Address:
Total Enrolment:	Total No. of T & NTP:

**A. ACCOMPLISHMENTS****1. SBFP Coverage: Primary Beneficiaries for Nutritious Food Products**

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	TOTAL
Kinder	M				
	F				
	Total	0	0	0	0
Grade 1	M				
	F				
	Total		0	0	0
Grade 2	M				
	F				
	Total		0	0	0
Grade 3	M				
	F				
	Total		0	0	0
Grade 4	M				
	F				
	Total		0	0	0
Grade 5	M				
	F				
	Total		0	0	0
Grade 6	M				
	F				
	Total		0	0	0
SPED	M				
	F				
	Total		0	0	0
Multigrade	M				
	F				
	Total		0	0	0
GRAND TOTAL	M				
	F				
	Total	0	0	0	0

**2. SBFP Coverage: Secondary Beneficiaries for Nutritious Food Products**

Grade Level	Sex	Stunted	Pupils-at-Risk-of-Dropping-Out (PARDOs)	Indigenous Peoples	Indigent Learners	Last Mile Schools (with less than 100)	TOTAL
Kinder	M						
	F						
	Total	0	0	0	0	0	0
Grade 1	M						
	F						
	Total	0	0	0	0	0	0
Grade 2	M						
	F						
	Total	0	0	0	0	0	0
Grade 3	M						
	F						
	Total	0	0	0	0	0	0
Grade 4	M						
	F						
	Total	0	0	0	0	0	0
Grade 5	M						
	F						
	Total	0	0	0	0	0	0

Grade 6	M						
	F						
	Total	0	0	0	0	0	0
SPED	M						
	F						
	Total	0	0	0	0	0	0
Multigrade	M						
	F						
	Total	0	0	0	0	0	0
GRAND TOTAL	M						
	F						
	Total	0	0	0	0	0	0

3. SBFP Coverage: Primary Beneficiaries for Milk

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	TOTAL
Kinder	M				
	F				
	Total	0	0	0	0
Grade 1	M				
	F				
	Total	0	0	0	0
Grade 2	M				
	F				
	Total	0	0	0	0
Grade 3	M				
	F				
	Total	0	0	0	0
Grade 4	M				
	F				
	Total	0	0	0	0
Grade 5	M				
	F				
	Total	0	0	0	0
Grade 6	M				
	F				
	Total	0	0	0	0
SPED	M				
	F				
	Total	0	0	0	0
Multigrade	M				
	F				
	Total	0	0	0	0
GRAND TOTAL	M				
	F				
	Total	0	0	0	0

4. SBFP Coverage: Secondary Beneficiaries for Milk

Grade Level	Sex	Stunted	Pupils-at-Risk-of-Dropping-Out (PARDOs)	Indigenous Peoples	Indigent Learners	Last Mile Schools (with less than 100)	TOTAL
Kinder	M						
	F						
	Total	0	0	0	0	0	0
Grade 1	M						
	F						
	Total	0	0	0	0	0	0
Grade 2	M						
	F						
	Total	0	0	0	0	0	0
Grade 3	M						
	F						
	Total	0	0	0	0	0	0
Grade 4	M						
	F						
	Total	0	0	0	0	0	0
Grade 5	M						
	F						
	Total	0	0	0	0	0	0
Grade 6	M						
	F						
	Total	0	0	0	0	0	0

SPED	M							
	F							
	Total	0	0	0	0	0	0	0
Multigrade	M							
	F							
	Total	0	0	0	0	0	0	0
GRAND TOTAL	M							
	F							
	Total	0	0	0	0	0	0	0

5. Profile of Beneficiaries (Regular Component)

Grade Level	Sex	Target No.	Actual No.	%	No. Dewormed	%	No of 4Ps Beneficiaries	%	No. of Repeaters from Previous Years	%
Kinder	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 1	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 2	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 3	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 4	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 5	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Grade 6	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
SPED	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
Multigrade	M									
	F									
	Total	0	0	0	0	0	0	0	0	0
GRAND TOTAL	M									
	F									
	Total	0	0	0	0	0	0	0	0	0

6. Type of Food Commodities Distributed to Learners (Check applicable items)

a. Nutritious Food Products		No. of Feeding Days
Enutribun		
Milky Bun		
Fortified/Enriched Bread		
Fruits / Fruit Products		
Rootcrops		
Vegetables		
Nutripacks		
Cereals/Grains		

  

b. Milk		No. of Feeding Days
Fresh Milk		
Sterilized Milk		
Commercial Milk		
Provided by Partner		

7. SBFP Funds (for those with downloaded funds)

Tranches	Amount Received from SDO	Funds Utilized	Percent Utilization (col 3/2*100%)
N/A			
<b>Total:</b>			

**B. DONATIONS/ RESOURCES GENERATED**

(Add Additional Sheets, if needed)

Partner & Type of Donations/Services Provided	Quantity (if applicable)	Estimated Cost (if applicable)
None		

**C. SIGNIFICANT EVENTS OF SBFP, AND OTHER HEALTH AND NUTRITION PROGRAMS/ EXPERIENCES/ GOOD PRACTICES**

(Add Additional Sheets, if needed)

What happened?	Who were involved?	When	Outcome: What is/are its important contribution to the School-Based Feeding Program of the school?

**D. LESSONS LEARNED**

**G. SUGGESTIONS TO STRENGTHEN SBFP** *(Include support needed from Central, Region, and Division Office that can increase the impact of OK sa DepEd Program in the schools)*

--	--

**E. PROPOSED PLAN OF ACTION AND RECOMMENDATIONS**

--

**F. PHOTOS (Before, During and After)**

--

Prepared by:

Noted:

SBFP Coordinator

Date:

School Head



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**  
 OM-OUOPS-2024-09-02944

**FOR :** REGIONAL DIRECTORS  
 SCHOOLS DIVISION SUPERINTENDENTS

**FROM :** *[Signature]*  
 ATTY. REVSEE A. ESCOBEDO  
 Undersecretary for Operations

*[Signature]*  
 DR. DEXTER A. GALBAN  
 Assistant Secretary for Operations

**SUBJECT :** FIFTH ADVISORY FOR THE IMPLEMENTATION OF THE  
 SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2024-  
 2025

**DATE :** 13 June 2024

Digitally signed by  
 Galban Dexter Acosta:  
 Date: 2024.06.14  
 11:57:55 +8'00'

This Advisory provides new instructions regarding the implementation of the School-Based Feeding Program (SBFP) for School Year (SY) 2024-2025. With the revision of the schedule of School Year (SY) 2024-2025, the following updates and instructions are hereby issued:

**1. Number of Feeding days**

The number of feeding days shall be **160 days** with an additional **15 days** for the National Learning Camp (NLC) in Calendar Year (CY) 2025, for a total of one hundred seventy-five **(175) feeding days**.

The feeding shall begin **simultaneously** across all schools from **August 19, 2024**, until **April 15, 2025**. Holidays will be included in the counting of feeding days.

Attached as Annex A is the Revised Breakdown of Beneficiaries for ready reference.

**2. Increase in the number of target beneficiaries**

The revised number of feeding days is expected to result in an increase in the number of beneficiaries. The additional beneficiaries shall cover the following according to priority:

- a. all Kinder in as many schools with the highest SW/W learners based on percentage (%) enrollment;
- b. if there are still excess, include all elementary learners who will participate in the 2025 NLC;



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
 Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 2



- c. If there are still excess, include the secondary beneficiaries as stated in D.O. No. 31, s. 2021.

### 3. Payment of Nutritious Food Products (NFP) and Milk

All SDOs are advised to adopt a **staggered payment scheme** for NFP and Milk. This approach involves distributing the payments over a period rather than making a single lump sum payment.

For efficiency, staggered payment schedule allows for more efficient handling of transactions, and immediate processing of smaller payments. This will also result in better utilization of funds throughout the period.

It is also expected that all payments for the deliveries for 2023 NFP and milk shall be paid completely as soon as possible.

### 4. Use of the Negotiated Procurement-Community Participation (NP-CP) and Catering Services

The use of NP-CP is highly encouraged for the procurement of milk products and may also be used for hot meals and NFP. Other modes of procurement resorted to are subject to existing rules and regulations of procurement law.

The procurement of catering services may also be used for serving hot meals.

### 5. Monitoring of Downloaded Funds and Additional Contract of Service (COS) Personnel Hired

All SDOs are requested to update the (a) status of downloaded funds for the procurement of deworming medicines and soaps, *Gulayan sa Paaralan* (GPP), Integrated School Nutrition Model (ISNM), operating funds and COS-hiring for central kitchen training centers, (b) COS hired by the ROs and SDOs by accessing the following links:

<https://tinyurl.com/Status-Downloaded-Funds-2024>

<https://tinyurl.com/SBFPDatabaseofNewlyHiredCOS>

### 6. Revisions in the Milk Recommendations

All SDO focal persons are requested to revise the milk recommendations in the milk supply mapping document on or before June 28, 2024, using this link:

<https://tinyurl.com/RevisedFY2024MilkMap>

The SDOs will recommend schools that can be supplied with Pasteurized Milk (PM), Sterilized Milk (SM), and Commercial Milk (CM). Pasteurized and/or sterilized milk sourced from local dairy farmers and cooperatives are the type of milk to be served to the SBFP beneficiaries in accordance with RA No. 11037. Remote or far-flung schools, mountainous schools, and schools in hard-to-reach areas shall be prioritized for supply of sterilized milk. CM (Powdered or ready-to-drink milk) shall be allowed in areas identified by the SDO and validated by the RO that cannot be reached or very difficult to be delivered with sterilized milk because of extraordinary/harsh conditions.



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03.23.23	Page	2 of 3



Procurement of CM shall also be allowed only in SDOs that are either not covered or are insufficiently covered by the National Dairy Authority (NDA)/Philippine Carabao Center (PCC)-assisted Community Social Groups (CSGs). Such SDOs may be allowed to procure commercial powdered/sterilized milk, subject to the following pre-requisites:

- a. Written request from the Schools Division Office (SDO) to the Regional Office (RO) seeking approval of the procurement of commercial milk (CM) with justification; and
- b. The RO, through the SBFP Focal Person, shall validate if these areas are indeed far-flung/inaccessible and provide a recommendation to proceed with the procurement of CM.

#### 7. Implementation Timeline for SY 2024-2025

The implementation timelines for the regular and milk components for SY 2024-2025 are hereby issued as Annex B for ready reference.

#### 8. Submission of Program Terminal Reports

All ROs and SDOs are requested to submit the **Program Terminal Reports for SY 2023-2024** on or before **July 29, 2024**, by email at [sbfp.milk@deped.gov.ph](mailto:sbfp.milk@deped.gov.ph).

#### 9. Hiring of Technical Assistant I for Central Kitchen

The hiring of Technical Assistant I for central kitchens who will serve as the Food Service Supervisor may be charged against the SDO Program Support Funds (PSF) with the approval of the Schools Division Superintendent (SDS) and subject to the accounting and auditing rules and regulations, and availability of funds.

#### 10. Reiteration of the Policy on the Removal of Administrative Tasks for Teaching Personnel

The implementation of SBFP shall comply with Deped Order No. 2, s. 2024, Immediate Removal of Administrative Tasks to Public School Teachers, thus it is reiterated to strategize and mobilize the non-teaching staff and other volunteers to assist in the implementation.

For further inquiries or clarification, please contact Dr. Maria Corazon C. Dumlao, Ms. Magdalene Portia T. Cariaga, or Ms. Mei-Ling V. Duhig, BLSS-SHD, at cell phone numbers 09175620849 or 09993056058, tel. no. 8632-9935, or via email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph).

Your attention and strict adherence to this advisory is highly appreciated.

[BLSS-SHD/MVD]



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03.23.23	Page	3 of 3



<b>ANNEX A</b>						
<b>SCHOOL-BASED FEEDING PROGRAM (SBFP) BREAKDOWN OF ALLOCATION BY REGION (FY 2024)</b>						
<b>REGION</b>	<b>Number of Beneficiaries for 175 Days</b>	<b>Cost of Hot Meals/NFP (P25.00 for 175 days)</b>	<b>Cost of Milk (P22.00 for 43 days)</b>	<b>Total (Hot Meals + Milk)</b>	<b>PSF (E*3.50% + 800,000 (CO+RO+SDO))</b>	<b>TOTAL</b>
CO-BLSS-SHD					39,999,999	39,999,999
Region I	95,335	417,090,625	90,186,910	507,277,535	20,185,165	527,462,700
Region II	48,663	212,900,625	46,035,198	258,935,823	10,692,376	269,628,199
Region III	185,328	810,810,000	175,320,288	986,130,288	38,465,609	1,024,595,897
Region IV-A	302,901	1,325,191,875	286,544,346	1,611,736,221	62,383,717	1,674,119,938
Region IV-B	101,436	443,782,500	95,958,456	539,740,956	21,425,101	561,166,057
Region V	214,033	936,394,375	202,475,218	1,138,869,593	44,318,899	1,183,188,492
Region VI	192,822	843,596,250	182,409,612	1,026,005,862	39,995,231	1,066,001,093
Region VII	150,959	660,445,625	142,807,214	803,252,839	31,491,694	834,744,533
Region VIII	112,459	492,008,125	106,386,214	598,394,339	23,664,163	622,058,502
Region IX	105,452	461,352,500	99,757,592	561,110,092	22,244,761	583,354,853
Region X	106,683	466,738,125	100,922,118	567,660,243	22,486,673	590,146,916
Region XI	98,540	431,112,500	93,218,840	524,331,340	20,840,727	545,172,067
Region XII	125,531	549,198,125	118,752,326	667,950,451	26,320,601	694,271,052
CARAGA	67,608	295,785,000	63,957,168	359,742,168	14,537,975	374,280,143
NCR	189,825	830,484,375	179,574,450	1,010,058,825	39,392,691	1,049,451,516
CAR	12,799	55,995,625	12,107,854	68,103,479	3,402,039	71,505,518
<b>TOTAL</b>	<b>2,110,374</b>	<b>9,232,886,250</b>	<b>1,996,413,804</b>	<b>11,229,300,054</b>	<b>481,847,421</b>	<b>11,711,147,475</b>

## ANNEX A

## SCHOOL-BASED FEEDING PROGRAM (SBFP) BREAKDOWN OF ALLOCATION BY SCHOOLS DIVISION (FY 2024)

SDO	Number of Beneficiaries for NFP & Milk	Cost of Hot Meals/NFP (P25.00 for 175 days)	Cost of Milk (P22.00 for 43 days)	Total (Hot Meals + Milk)	PSF (E*3.50% + 800,000 (CO+RO+SDO))	TOTAL
Central Office					39,999,999	39,999,999
					800,000	800,000
<b>Region I</b>						
Alaminos City	1,835	8,028,125	1,735,910	9,764,035	375,446	10,139,481
Batac City	487	2,130,625	460,702	2,591,327	96,330	2,687,657
Candon City	959	4,195,625	907,214	5,102,839	196,082	5,298,921
Dagupan City	4,429	19,376,875	4,189,834	23,566,709	899,998	24,466,707
Ilocos Norte	4,234	18,523,750	4,005,364	22,529,114	861,141	23,390,255
Ilocos Sur	5,697	24,924,375	5,389,362	30,313,737	1,160,323	31,474,060
La Union	11,137	48,724,375	10,535,602	59,259,977	2,264,449	61,524,426
Laoag City	2,136	9,345,000	2,020,656	11,365,656	433,644	11,799,300
Pangasinan I, Lingayen	29,151	127,535,625	27,576,846	155,112,471	5,924,710	161,037,181
Pangasinan II, Binalonan	26,836	117,407,500	25,386,856	142,794,356	5,457,357	148,251,713
San Carlos City	4,399	19,245,625	4,161,454	23,407,079	892,951	24,300,030
San Fernando City	1,703	7,450,625	1,611,038	9,061,663	348,609	9,410,272
Urdaneta City	1,970	8,618,750	1,863,620	10,482,370	400,210	10,882,580
Vigan City	362	1,583,750	342,452	1,926,202	73,915	2,000,117
<b>TOTAL</b>	<b>95,335</b>	<b>417,090,625</b>	<b>90,186,910</b>	<b>507,277,535</b>	<b>20,185,165</b>	<b>527,462,700</b>
					800,000	800,000
<b>Region II</b>						
Batanes	73	319,375	69,058	388,433	14,368	402,801
Cagayan	13,670	59,806,250	12,931,820	72,738,070	2,780,229	75,518,299
Cauayan City	2,487	10,880,625	2,352,702	13,233,327	503,586	13,736,913
City of Ilagan	1,460	6,387,500	1,381,160	7,768,660	294,311	8,062,971
Isabela	22,151	96,910,625	20,954,846	117,865,471	4,502,786	122,368,257
Nueva Vizcaya	3,472	15,190,000	3,284,512	18,474,512	707,164	19,181,676
Quirino	1,800	7,875,000	1,702,800	9,577,800	367,225	9,945,025
Santiago City	2,014	8,811,250	1,905,244	10,716,494	409,156	11,125,650
Tuguegarao City	1,536	6,720,000	1,453,056	8,173,056	313,551	8,486,607
<b>TOTAL</b>	<b>48,663</b>	<b>212,900,625</b>	<b>46,035,198</b>	<b>258,935,823</b>	<b>10,692,376</b>	<b>269,628,199</b>
					800,000	800,000
<b>Region III</b>						
Angeles City	9,949	43,526,875	9,411,754	52,938,629	2,022,914	54,961,543
Aurora	2,932	12,827,500	2,773,672	15,601,172	594,218	16,195,390
Balanga City	986	4,313,750	932,756	5,246,506	198,256	5,444,762
Bataan	13,047	57,080,625	12,342,462	69,423,087	2,650,566	72,073,653
Bulacan	20,772	90,877,500	19,650,312	110,527,812	4,221,945	114,749,757
Cabanatuan City	4,944	21,630,000	4,677,024	26,307,024	1,007,071	27,314,095
Gapan City	1,828	7,997,500	1,729,288	9,726,788	371,024	10,097,812
Mabalacat City	5,523	24,163,125	5,224,758	29,387,883	1,120,843	30,508,726
Malolos City	2,274	9,948,750	2,151,204	12,099,954	463,280	12,563,234
Meycauayan City	2,009	8,789,375	1,900,514	10,689,889	407,981	11,097,870
Munoz Science City	2,067	9,043,125	1,955,382	10,998,507	418,826	11,417,333
Nueva Ecija	18,466	80,788,750	17,468,836	98,257,586	3,755,316	102,012,902
Olongapo City	3,299	14,433,125	3,120,854	17,553,979	669,307	18,223,286
Pampanga	24,860	108,762,500	23,517,560	132,280,060	5,054,349	137,334,409
San Fernando City	5,222	22,846,250	4,940,012	27,786,262	1,062,645	28,848,907
San Jose City	3,507	15,343,125	3,317,622	18,660,747	715,385	19,376,132
San Jose del Monte City	12,631	55,260,625	11,948,926	67,209,551	2,565,357	69,774,908
Tarlac	23,989	104,951,875	22,693,594	127,645,469	4,876,159	132,521,628
Tarlac City	10,348	45,272,500	9,789,208	55,061,708	2,101,352	57,163,060
Zambales	16,675	72,953,125	15,774,550	88,727,675	3,388,815	92,116,490
<b>TOTAL</b>	<b>185,328</b>	<b>810,810,000</b>	<b>175,320,288</b>	<b>986,130,288</b>	<b>38,465,609</b>	<b>1,024,595,897</b>
					800,000	800,000
<b>Region IV-A</b>						
Antipolo City	23,368	102,235,000	22,106,128	124,341,128	4,749,744	129,090,872
Bacoor City	6,513	28,494,375	6,161,298	34,655,673	1,325,595	35,981,268
Batangas	34,152	149,415,000	32,307,792	181,722,792	6,941,003	188,663,795
Batangas City	5,181	22,666,875	4,901,226	27,568,101	1,051,626	28,619,727
Binan City	5,699	24,933,125	5,391,254	30,324,379	1,163,571	31,487,950
Cabuyao City	3,890	17,018,750	3,679,940	20,698,690	788,676	21,487,366
Calamba City	6,751	29,535,625	6,386,446	35,922,071	1,371,774	37,293,845
Cavite	36,223	158,475,625	34,266,958	192,742,583	7,366,325	200,108,908
Cavite City	2,622	11,471,250	2,480,412	13,951,662	528,350	14,480,012
Dasmariñas City	10,878	47,591,250	10,290,588	57,881,838	2,211,949	60,093,787
General Trias City	5,232	22,890,000	4,949,472	27,839,472	1,064,994	28,904,466
Imus City	2,612	11,427,500	2,470,952	13,898,452	532,946	14,431,398
Laguna	26,646	116,576,250	25,207,116	141,783,366	5,419,675	147,203,041
Lipa City	5,826	25,488,750	5,511,396	31,000,146	1,182,289	32,182,435
Lucena City	7,489	32,764,375	7,084,594	39,848,969	1,521,502	41,370,471
Quezon	41,109	179,851,875	38,889,114	218,740,989	8,362,551	227,103,540

SDO	Number of Beneficiaries for NFP & Milk	Cost of Hot Meals/NFP (P25.00 for 175 days)	Cost of Milk (P22.00 for 43 days)	Total (Hot Meals + Milk)	PSF (E*3.50% + 800,000 (CO+RO+SDO))	TOTAL
Rizal	55,972	244,877,500	52,949,512	297,827,012	11,378,543	309,205,555
San Pablo City	7,132	31,202,500	6,746,872	37,949,372	1,448,762	39,398,134
San Pedro	5,255	22,990,625	4,971,230	27,961,855	1,067,618	29,029,473
Sta. Rosa City	5,578	24,403,750	5,276,788	29,680,538	1,133,761	30,814,299
Tanauan City	3,003	13,138,125	2,840,838	15,978,963	612,284	16,591,247
Tayabas City	1,770	7,743,750	1,674,420	9,418,170	360,179	9,778,349
<b>TOTAL</b>	<b>302,901</b>	<b>1,325,191,875</b>	<b>286,544,346</b>	<b>1,611,736,221</b>	<b>62,383,717</b>	<b>1,674,119,938</b>
<b>Region IV-B</b>					800,000	800,000
Calapan City	2,254	9,861,250	2,132,284	11,993,534	458,582	12,452,116
Marinduque	4,668	20,422,500	4,415,928	24,838,428	947,800	25,786,228
Occidental Mindoro	23,265	101,784,375	22,008,690	123,793,065	4,728,329	128,521,394
Oriental Mindoro	24,925	109,046,875	23,579,050	132,625,925	5,069,616	137,695,541
Palawan	32,503	142,200,625	30,747,838	172,948,463	6,610,634	179,559,097
Puerto Princesa City	7,407	32,405,625	7,007,022	39,412,647	1,506,409	40,919,056
Romblon	6,414	28,061,250	6,067,644	34,128,894	1,303,731	35,432,625
<b>TOTAL</b>	<b>101,436</b>	<b>443,782,500</b>	<b>95,958,456</b>	<b>539,740,956</b>	<b>21,425,101</b>	<b>561,166,057</b>
<b>Region V</b>					800,000	800,000
Albay	31,706	138,713,750	29,993,876	168,707,626	6,448,436	175,156,062
Camarines Norte	25,736	112,595,000	24,346,256	136,941,256	5,233,713	142,174,969
Camarines Sur	73,279	320,595,625	69,321,934	389,917,559	14,897,747	404,815,306
Catanduanes	8,682	37,983,750	8,213,172	46,196,922	1,764,212	47,961,134
Iriga City	1,967	8,605,625	1,860,782	10,466,407	402,283	10,868,690
Legaspi City	4,522	19,783,750	4,277,812	24,061,562	919,063	24,980,625
Ligao City	4,133	18,081,875	3,909,818	21,991,693	842,974	22,834,667
Masbate	30,179	132,033,125	28,549,334	160,582,459	6,135,610	166,718,069
Masbate City	1,879	8,220,625	1,777,534	9,998,159	384,392	10,382,551
Naga City	4,144	18,130,000	3,920,224	22,050,224	840,002	22,890,226
Sorsogon	19,505	85,334,375	18,451,730	103,786,105	3,963,243	107,749,348
Sorsogon City	4,469	19,551,875	4,227,674	23,779,549	909,393	24,688,942
Tabaco City	3,832	16,765,000	3,625,072	20,390,072	777,831	21,167,903
<b>TOTAL</b>	<b>214,033</b>	<b>936,394,375</b>	<b>202,475,218</b>	<b>1,138,869,593</b>	<b>44,318,899</b>	<b>1,183,188,492</b>
<b>Region VI</b>					800,000	800,000
Aklan	14,429	63,126,875	13,649,834	76,776,709	2,936,279	79,712,988
Antique	13,933	60,956,875	13,180,618	74,137,493	2,832,280	76,969,773
Bacolod City	10,623	46,475,625	10,049,358	56,524,983	2,159,000	58,683,983
Bago City	3,276	14,332,500	3,099,096	17,431,596	666,683	18,098,279
Cadiz City	3,416	14,945,000	3,231,536	18,176,536	692,621	18,869,157
Capiz	23,207	101,530,625	21,953,822	123,484,447	4,717,484	128,201,931
Escalante City	2,332	10,202,500	2,206,072	12,408,572	474,125	12,882,697
Guimaras	2,081	9,104,375	1,968,626	11,073,001	420,726	11,493,727
Himamaylan City	4,797	20,986,875	4,537,962	25,524,837	976,711	26,501,548
Iloilo	40,597	177,611,875	38,404,762	216,016,637	8,253,402	224,270,039
Iloilo City	7,635	33,403,125	7,222,710	40,625,835	1,550,239	42,176,074
Kabankalan City	6,674	29,198,750	6,313,604	35,512,354	1,357,855	36,870,209
La Carlota City	1,661	7,266,875	1,571,306	8,838,181	335,966	9,174,147
Negros Occidental	40,142	175,621,250	37,974,332	213,595,582	8,160,423	221,756,005
Passi City	981	4,291,875	928,026	5,219,901	197,082	5,416,983
Roxas City	3,561	15,579,375	3,368,706	18,948,081	726,679	19,674,760
Sagay City	2,675	11,703,125	2,530,550	14,233,675	544,966	14,778,641
San Carlos City	3,680	16,100,000	3,481,280	19,581,280	746,296	20,327,576
Silay City	2,492	10,902,500	2,357,432	13,259,932	504,761	13,764,693
Sipalay City	2,313	10,119,375	2,188,098	12,307,473	471,051	12,778,524
Victorias	2,317	10,136,875	2,191,882	12,328,757	470,602	12,799,359
<b>TOTAL</b>	<b>192,822</b>	<b>843,596,250</b>	<b>182,409,612</b>	<b>1,026,005,862</b>	<b>39,995,231</b>	<b>1,066,001,093</b>
<b>Region VII</b>					800,000	800,000
Bais City	2,184	9,555,000	2,066,064	11,621,064	442,140	12,063,204
Bayawan City	3,125	13,671,875	2,956,250	16,628,125	636,772	17,264,897
Bogo City	2,786	12,188,750	2,635,556	14,824,306	565,482	15,389,788
Bohol	20,813	91,056,875	19,689,098	110,745,973	4,232,964	114,978,937
Canlaon City	1,325	5,796,875	1,253,450	7,050,325	269,547	7,319,872
Carcar City	2,460	10,762,500	2,327,160	13,089,660	501,411	13,591,071
Cebu	35,981	157,416,875	34,038,026	191,454,901	7,313,651	198,768,552
Cebu City	19,937	87,224,375	18,860,402	106,084,777	4,053,599	110,138,376
City of Naga, Cebu	2,249	9,839,375	2,127,554	11,966,929	457,408	12,424,337
Danao City	4,561	19,954,375	4,314,706	24,269,081	926,835	25,195,916
Dumaguete City	1,532	6,702,500	1,449,272	8,151,772	314,000	8,465,772
Guihulngan City	6,775	29,640,625	6,409,150	36,049,775	1,376,022	37,425,797
Lapu-Lapu City	6,404	28,017,500	6,058,184	34,075,684	1,301,382	35,377,066
Mandaue City	4,625	20,234,375	4,375,250	24,609,625	940,478	25,550,103

SDO	Number of Beneficiaries for NFP & Milk	Cost of Hot Meals/NFP (P25.00 for 175 days)	Cost of Milk (P22.00 for 43 days)	Total (Hot Meals + Milk)	PSF (E*3.50% + 800,000 (CO+RO+SDO))	TOTAL
Negros Oriental	22,752	99,540,000	21,523,392	121,063,392	4,624,503	125,687,895
Siquijor	987	4,318,125	933,702	5,251,827	199,880	5,451,707
Tagbilaran City	1,179	5,158,125	1,115,334	6,273,459	240,810	6,514,269
Talisay City	5,251	22,973,125	4,967,446	27,940,571	1,068,067	29,008,638
Tanjay City	1,814	7,936,250	1,716,044	9,652,294	369,125	10,021,419
Toledo City	4,219	18,458,125	3,991,174	22,449,299	857,618	23,306,917
<b>TOTAL</b>	<b>150,959</b>	<b>660,445,625</b>	<b>142,807,214</b>	<b>803,252,839</b>	<b>31,491,694</b>	<b>834,744,533</b>
<b>Region VIII</b>					800,000	800,000
Baybay City	2,798	12,241,250	2,646,908	14,888,158	571,078	15,459,236
Biliran	3,847	16,830,625	3,639,262	20,469,887	781,354	21,251,241
Borongan City	473	2,069,375	447,458	2,516,833	94,431	2,611,264
Calbayog City	5,034	22,023,750	4,762,164	26,785,914	1,021,265	27,807,179
Catbalogan City	3,158	13,816,250	2,987,468	16,803,718	641,745	17,445,463
Eastern Samar	5,702	24,946,250	5,394,092	30,340,342	1,161,498	31,501,840
Leyte	41,965	183,596,875	39,698,890	223,295,765	8,530,272	231,826,037
Maasin City	567	2,480,625	536,382	3,017,007	115,120	3,132,127
Northern Samar	17,921	78,404,375	16,953,266	95,357,641	3,641,196	98,998,837
Ormoc City	8,166	35,726,250	7,725,036	43,451,286	1,662,460	45,113,746
Samar (Western Samar)	14,994	65,598,750	14,184,324	79,783,074	3,048,152	82,831,226
Southern Leyte	2,895	12,665,625	2,738,670	15,404,295	589,695	15,993,990
Tacloban City	4,939	21,608,125	4,672,294	26,280,419	1,005,897	27,286,316
<b>TOTAL</b>	<b>112,459</b>	<b>492,008,125</b>	<b>106,386,214</b>	<b>598,394,339</b>	<b>23,664,163</b>	<b>622,058,502</b>
<b>Region IX</b>					800,000	800,000
Dapitan City	1,791	7,835,625	1,694,286	9,529,911	366,501	9,896,412
Dipolog City	1,986	8,688,750	1,878,756	10,567,506	405,357	10,972,863
Isabela City	3,490	15,268,750	3,301,540	18,570,290	708,614	19,278,904
Pagadian City	3,907	17,093,125	3,696,022	20,789,147	795,447	21,584,594
Zamboanga City	29,398	128,616,250	27,810,508	156,426,758	5,978,559	162,405,317
Zamboanga del Norte	21,428	93,747,500	20,270,888	114,018,388	4,356,580	118,374,968
Zamboanga del Sur	23,556	103,057,500	22,283,976	125,341,476	4,791,123	130,132,599
Zamboanga Sibugay	19,896	87,045,000	18,821,616	105,866,616	4,042,580	109,909,196
<b>TOTAL</b>	<b>105,452</b>	<b>461,352,500</b>	<b>99,757,592</b>	<b>561,110,092</b>	<b>22,244,761</b>	<b>583,354,853</b>
<b>Region X</b>					800,000	800,000
Bukidnon	26,775	117,140,625	25,329,150	142,469,775	5,441,638	147,911,413
Cagayan de Oro City	16,648	72,835,000	15,749,008	88,584,008	3,386,641	91,970,649
Camiguin	1,018	4,453,750	963,028	5,416,778	208,551	5,625,329
El Salvador	831	3,635,625	786,126	4,421,751	168,795	4,590,546
Gingoog City	3,748	16,397,500	3,545,608	19,943,108	759,490	20,702,598
Iligan City	8,183	35,800,625	7,741,118	43,541,743	1,662,286	45,204,029
Lanao del Norte	16,716	73,132,500	15,813,336	88,945,836	3,399,834	92,345,670
Malaybalay City	2,189	9,576,875	2,070,794	11,647,669	443,315	12,090,984
Misamis Occidental	7,167	31,355,625	6,779,982	38,135,607	1,456,983	39,592,590
Misamis Oriental	15,791	69,085,625	14,938,286	84,023,911	3,210,350	87,234,261
Oroquieta City	1,587	6,943,125	1,501,302	8,444,427	319,974	8,764,401
Ozamis City	1,481	6,479,375	1,401,026	7,880,401	300,632	8,181,033
Tangub City	2,123	9,288,125	2,008,358	11,296,483	433,369	11,729,852
Valencia City	2,426	10,613,750	2,294,996	12,908,746	494,815	13,403,561
<b>TOTAL</b>	<b>106,683</b>	<b>466,738,125</b>	<b>100,922,118</b>	<b>567,660,243</b>	<b>22,486,673</b>	<b>590,146,916</b>
<b>Region XI</b>					800,000	800,000
Davao City	36,697	160,549,375	34,715,362	195,264,737	7,462,381	202,727,118
Davao de Oro	9,266	40,538,750	8,765,636	49,304,386	1,886,103	51,190,489
Davao del Norte	8,950	39,156,250	8,466,700	47,622,950	1,817,437	49,440,387
Davao del Sur	9,519	41,645,625	9,004,974	50,650,599	1,935,805	52,586,404
Davao Occidental	8,547	37,393,125	8,085,462	45,478,587	1,739,448	47,218,035
Davao Oriental	10,692	46,777,500	10,114,632	56,892,132	2,173,817	59,065,949
Digos City	3,398	14,866,250	3,214,508	18,080,758	691,172	18,771,930
Island Garden City of Sama	1,676	7,332,500	1,585,496	8,917,996	339,489	9,257,485
Mati City	2,126	9,301,250	2,011,196	11,312,446	431,295	11,743,741
Panabo City	2,485	10,871,875	2,350,810	13,222,685	507,283	13,729,968
Tagum City	5,184	22,680,000	4,904,064	27,584,064	1,056,497	28,640,561
<b>TOTAL</b>	<b>98,540</b>	<b>431,112,500</b>	<b>93,218,840</b>	<b>524,331,340</b>	<b>20,840,727</b>	<b>545,172,067</b>
<b>Region XII</b>					800,000	800,000
General Santos City	17,356	75,932,500	16,418,776	92,351,276	3,529,323	95,880,599
Kidapawan City	4,472	19,565,000	4,230,512	23,795,512	907,319	24,702,831
Koronadal City	4,644	20,317,500	4,393,224	24,710,724	943,552	25,654,276
North Cotabato	37,529	164,189,375	35,502,434	199,691,809	7,632,798	207,324,607
Sarangani	22,179	97,033,125	20,981,334	118,014,459	4,506,585	122,521,044
South Cotabato	17,863	78,150,625	16,898,398	95,049,023	3,630,351	98,679,374
Sultan Kudarat	18,749	82,026,875	17,736,554	99,763,429	3,812,064	103,575,493

SDO	Number of Beneficiaries for NFP & Milk	Cost of Hot Meals/NFP (P25.00 for 175 days)	Cost of Milk (P22.00 for 43 days)	Total (Hot Meals + Milk)	PSF (E*3.50% + 800,000 (CO+RO+SDO))	TOTAL
Tacurong City	2,739	11,983,125	2,591,094	14,574,219	558,609	15,132,828
<b>TOTAL</b>	<b>125,531</b>	<b>549,198,125</b>	<b>118,752,326</b>	<b>667,950,451</b>	<b>26,320,601</b>	<b>694,271,052</b>
<b>CARAGA</b>					800,000	800,000
Agusan del Norte	8,334	36,461,250	7,883,964	44,345,214	1,692,197	46,037,411
Agusan del Sur	18,005	78,771,875	17,032,730	95,804,605	3,659,534	99,464,139
Bayugan City	1,094	4,786,250	1,034,924	5,821,174	220,846	6,042,020
Bislig City	1,241	5,429,375	1,173,986	6,603,361	251,206	6,854,567
Butuan City	8,451	36,973,125	7,994,646	44,967,771	1,715,511	46,683,282
Cabadbaran City	2,150	9,406,250	2,033,900	11,440,150	435,544	11,875,694
Dinagat Island	2,055	8,990,625	1,944,030	10,934,655	420,175	11,354,830
Siargao	4,287	18,755,625	4,055,502	22,811,127	870,812	23,681,939
Surigao City	3,113	13,619,375	2,944,898	16,564,273	631,176	17,195,449
Surigao del Norte	5,857	25,624,375	5,540,722	31,165,097	1,190,959	32,356,056
Surigao del Sur	11,924	52,167,500	11,280,104	63,447,604	2,424,298	65,871,902
Tandag City	1,097	4,799,375	1,037,162	5,837,137	225,717	6,062,854
<b>TOTAL</b>	<b>67,608</b>	<b>295,785,000</b>	<b>63,957,168</b>	<b>359,742,168</b>	<b>14,537,975</b>	<b>374,280,143</b>
<b>NCR</b>					800,000	800,000
Caloocan City	32,772	143,377,500	31,002,312	174,379,812	6,665,483	181,045,295
City of San Juan	714	3,123,750	675,444	3,799,194	145,481	3,944,675
Las Piñas City	10,358	45,316,250	9,798,668	55,114,918	2,103,701	57,218,619
Makati City	1,244	5,442,500	1,176,824	6,619,324	249,133	6,868,457
Malabon City	7,687	33,630,625	7,271,902	40,902,527	1,565,231	42,467,758
Mandaluyong City	2,468	10,797,500	2,334,728	13,132,228	500,513	13,632,741
Manila	24,940	109,112,500	23,593,240	132,705,740	5,073,139	137,778,879
Marikina City	7,632	33,390,000	7,219,872	40,609,872	1,552,312	42,162,184
Muntinlupa City	6,489	28,389,375	6,138,594	34,527,969	1,321,347	35,849,316
Navotas	5,712	24,990,000	5,403,552	30,393,552	1,163,846	31,557,398
Paranaque City	8,229	36,001,875	7,784,634	43,786,509	1,674,479	45,460,988
Pasay City	4,429	19,376,875	4,189,834	23,566,709	899,998	24,466,707
Pasig City	8,510	37,231,250	8,050,460	45,281,710	1,727,980	47,009,690
Quezon City	43,536	190,470,000	41,185,056	231,655,056	8,852,043	240,507,099
Taguig	20,085	87,871,875	19,000,410	106,872,285	4,078,639	110,950,924
Valenzuela City	5,020	21,962,500	4,748,920	26,711,420	1,019,366	27,730,786
<b>TOTAL</b>	<b>189,825</b>	<b>830,484,375</b>	<b>179,574,450</b>	<b>1,010,058,825</b>	<b>39,392,691</b>	<b>1,049,451,516</b>
<b>CAR</b>					800,000	800,000
Abra	5,344	23,380,000	5,055,424	28,435,424	1,087,133	29,522,557
Apayao	1,658	7,253,750	1,568,468	8,822,218	338,039	9,160,257
Baguio City	429	1,876,875	405,834	2,282,709	85,486	2,368,195
Benguet	771	3,373,125	729,366	4,102,491	154,702	4,257,193
Ifugao	1,221	5,341,875	1,155,066	6,496,941	246,508	6,743,449
Kalinga	1,282	5,608,750	1,212,772	6,821,522	262,225	7,083,747
Mt. Province	876	3,832,500	828,696	4,661,196	179,364	4,840,560
Tabuk City	1,218	5,328,750	1,152,228	6,480,978	248,582	6,729,560
<b>TOTAL</b>	<b>12,799</b>	<b>55,995,625</b>	<b>12,107,854</b>	<b>68,103,479</b>	<b>3,402,039</b>	<b>71,505,518</b>
<b>Grand Total</b>	<b>2,110,374</b>	<b>9,232,886,250</b>	<b>1,996,413,804</b>	<b>11,229,300,054</b>	<b>481,847,421</b>	<b>11,711,147,475</b>

## Annex B

## Implementation Timeline of the School-Based Feeding Program (SBFP) Milk Component for FY 2024

Process/Activity	Timeline		Required Action	Responsible Office
	Start	End		
<b>Pre-Procurement Activities</b>				
1. Comprehensive Release of Funds	January 2024	February 2024	Release of funds to the Regional Offices	Central and Regional Offices
2. Downloading of Program Support Funds	February 2024	March 2024	Release of funds to the Regional and Schools Division Offices	Central, Regional, and Schools Division Offices
3. Preparation and Legal Review of Mother MOA & Operating MOA	April 29, 2024	April 30, 2024	Prepare MOA for Legal Review	Central Office
4. Signing of Mother MOA between DepEd and NDA/PCC	May 1, 2024	June 28, 2024	Prepare MOA for Signing with OASOPS, OUOPS, NDA, PCC, DA Sec, and VP, DepEd Sec	Central Office
5. Preparation of Milk Recommendations by Region	April 29, 2024	May 10, 2024	Prepare Milk Requirements (No. Of Beneficiaries, No. of Feeding Days, No. of Drop-Off Points, and Delivery Schedule)	Regional and School Division Offices
6. Milk Supply Mapping	May 13, 2024	May 24, 2024	Pre-Work of Recommended Milk by Regions, Consolidate, and Request for Certificate of Recommended CSG from NDA and PCC	Central, Regional, and School Division Offices
7. NDA/PCC for Certification of Recommended CSGs	May 27, 2024	June 07, 2024	Prepare a Letter to NDA/PCC for Certification of Recommended CSG	School Division Offices
8. Preparation of ATP	May 13, 2024	May 27, 2024	Prepare ATP with the following requirements: Brief Description of Goods, Tech Specs/Scope of Work, ABC, Manner and Submissions of Quotations, T&C, List of Consignees and Inspectors	School Division Offices
9. Request for (Notice of Cash Allocation) from DBM	June 2024	June 2024	Prepare a letter to DBM requesting for the release of NCA	School Division Offices
<b>Procurement Activities</b>				
1. Finalization and Approval of ATP/PR. Tech Specs, and RFQ	July 01, 2024	July 05, 2024	Finalize the ATP/PR and RFQ	School Division Offices
2. Pre-Procurement Meeting	July 08, 2024	July 12, 2024	Conduct a meeting with the Supplier, SDO Focal Persons, and BAC to Discuss the Tech Specs, Terms and Conditions, and Delivery Schedule	School Division Offices

Process/Activity	Timeline		Required Action	Responsible Office
	Start	End		
3. Posting RFQ by BAC	July 15, 2024	July 26, 2024		School Division Offices
4. Opening and Evaluation of Quotation	July 29, 2024	August 2, 2024		School Division Offices
5. Post Qualification	July 29, 2024	August 2, 2024		School Division Offices
6. Notice of Award to the Supplier	August 5, 2024	August 16, 2024		School Division Offices
7. Signing of Operating MOA, Notice to Proceed, Procurement Contract and Terms and Conditions			Prepare the Op-MOA, Procurement Contract, and Terms and Conditions	School Division Offices
8. Send an Email to GPPB for ABC of more than P5M			Prepare the letter and email to GPPB	School Division Offices
<b>Nutritional Assessment</b>				
1. Baseline assessment of nutritional status	July 29, 2024	August 16, 2024	Anthropometric assessment of Kinder to Grade 6 learners	Schools Division Offices
2. Endline assessment of nutritional status	April 16, 2025	May 2, 2025, 2025	Anthropometric assessment of SBFP beneficiaries	Schools Division Offices
<b>Distribution of Milk</b>				
Batch 1	August 19, 2024	October 25, 2024	Distribution of Milk to Beneficiaries	School Division Offices
Batch 2	November 4, 2024	January 24, 2025		
Batch 3	January 27, 2025	April 04, 2025		
<b>Payments</b>				
1. Staggered Payments to Milk Cooperatives/ Suppliers	August 2024	April 2025	Monthly or tranche payment to suppliers as indicated in the procurement contract	School Division Offices
2. Payment of Service Fee to NDA/PCC	August 2024	April 2025		School Division Offices

**Implementation Timeline of the School-Based Feeding Program (SBFP) Regular Component for FY 2024**

Process/Activity	Timeline		Required Action	Responsible Office
	Start	End		
<b>Pre-Procurement Activities</b>				
1. Comprehensive Release of Funds	January 2024	February 2024	Release of funds to the Regional Offices	Central and Regional Offices
2. Downloading of Program Support Funds	February 2024	March 2024	Release of funds to the Regional and Schools Division Offices	Central, Regional, and Schools Division Offices
3. Conduct of Market Survey and Preparation of Cycle Menu and Technical Specifications	January 2, 2024	January 31, 2024	Prepare list and comparison of costs of available food commodities in the locality, a 20- or 40-day cycle menu, and technical specifications for food commodities	Schools Division Offices
4. Preparation of WFP, PPMP, APP, Project Proposal, and Authority to Procure/Purchase Request	February 1, 2024	February 29, 2024	Prepare a 20- or 40-day cycle menu	Schools Division Offices
5. NFP Supply Mapping	February 12, 2024	February 15, 2024	Update supply map of the region per SDO	Central, Regional, and Schools Division Offices
6. Request for Notice of Cash Allocation (NCA) from DBM	June 17, 2024	June 28, 2024	Prepare letter to DBM requesting for the release of NCA	Schools Division Offices
<b>Procurement Activities</b>				
1. Finalization of Authority to Procure/Purchase Request	March 1, 2024	March 27, 2024	Prepare Authority to Procure and Purchase Request	Schools Division Offices
2. Preparation of Bidding Documents	April 1, 2024	May 10, 2024	Prepare Bidding Documents	Schools Division Offices
3. Advertising and Posting of the Invitation to Bid	April 1, 2024	April 12, 2024	Advertisement and Posting of the Invitation to Bid	Schools Division Offices
4. Pre-bidding Conference	April 11, 2024	May 17, 2024	Conduct of Pre-Bidding Conference to discuss requirements to the bid	Schools Division Offices
5. Opening of Bids	April 24, 2024	May 29, 2024	Submission, receipt, and opening of bids	Schools Division Offices
6. Post Qualification	May 7, 2024	June 14, 2024	Post qualification of the highest rated bid	Schools Division Offices
7. Notice of Award to the supplier	June 10, 2024	June 21, 2024	Issuance of Notice of Award to the bidder	Schools Division Offices

Process/Activity	Timeline		Required Action	Responsible Office
	Start	End		
8. Awarding of Notice to Proceed and Procurement Contract	June 17, 2024	June 28, 2024	Issuance of Notice to Proceed and approved contract to the successful bidder	Schools Division Offices
<b>Nutritional Assessment</b>				
1. Baseline assessment of nutritional status	July 29, 2024	August 16, 2024	Anthropometric assessment of Kinder to Grade 6 learners	Schools Division Offices
2. Endline assessment of nutritional status	April 16, 2025	May 2, 2025	Anthropometric assessment of SBFP beneficiaries	Schools Division Offices
<b>Distribution of Hot Meals and/or NFP</b>				
1. Distribution of Hot Meals and/or Nutritious Food Products (NFP)	August 19, 2024	April 15, 2025	Distribution of hot meals and/or NFP to beneficiaries	Schools Division Offices and schools
2. Distribution of Hot Meals and/or NFP during National Learning Camp	July 1, 2025	July 21, 2025	Distribution of hot meals and/or NFP to learners attending the National Learning Camp	Schools Division Offices and schools
<b>Payments</b>				
1. Staggered Payments to suppliers	September 2024	July 2025	Monthly or tranche payment to suppliers as indicated in the procurement contract	Schools Division Offices